



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, April 20, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 04-16-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of April 6, 2015. (Approval recommended) (Penny Hill, Benjamin Marentette)

- b. Consideration of adopting a resolution approving the codification of previously-enacted ordinances so they may be included in the official compilation of ordinances, which is a housekeeping matter. (Adoption recommended) (Penny Hill, Benjamin Marentette)
- c. Consideration of adopting a resolution recommending approval of a request to transfer ownership of Class C and SDM Liquor Licenses from Cherry Country Traditions, LLC to Cherry Country Cafe & Gift Shop, Inc., and authorizing the City Clerk to issue a registration for operation of the licenses at 727 Fly Don't Drive (Cherry Capital Airport). (Adoption and approval recommended) (Penny Hill, Benjamin Marentette)
- d. Consideration of designating *Jack Coppens Drive* as a secondary road name to Airport Access Road between Parsons Road and Munson Avenue/US 31, as recommended by the City Assessor. (Approval recommended) (Penny Hill, Polly Cairns)
- e. Consideration of authorizing a one-year agreement extension for the Cross Connection Control Program, as required by the Michigan Department of Environmental Quality. (Penny Hill, Dave Green) (5 affirmative votes)
- f. Consideration of declaring a asphalt hotbox/reclaimer surplus and authorizing a purchase order for its replacement for use by the Streets Division. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- g. Consideration of approving a letter of support from Mayor Michael Estes on behalf of the City for the Sustain Our Great Lakes \$1 million funding application to the National Fish and Wildlife Foundation submitted by the Conservation Resource Alliance on behalf of the Boardman Dams Project Team. (Approval recommended) (Penny Hill)
- h. Consideration of authorizing a service order for service, parts and repair for proper maintenance of desired solids concentration in membrane trains and the aeration basin at the Wastewater Treatment Plant. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)

## **Items removed from the Consent Calendar**

- a.
- b.
- c.

## **3. Old Business**

- a. Public hearing on and consideration of enacting an amendment to the Traverse City Code of Ordinances, Ordinance Amending Tax Increment Financing and Development Plan #97 to allow reimbursement for Brownfield eligible expenses to the Grand Traverse County Brownfield Redevelopment Authority. (Penny Hill, Robert Bacigalupi)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Consideration of selecting candidates for the City Manager position to invite for in-person interview. (Commissioner Jeanine Easterday, Chairwoman, Commissioner Ross Richardson, Commissioner Tim Werner, Jamie Caroffino)
- c. Consideration of authorizing a consultant agreement for engineering services for Clinch Park shoreline repair. (Penny Hill, Timothy Lodge) (5 affirmative votes required)

#### **4. New Business**

- a. Brief presentation of the Acting City Manager's Proposed Budget for Fiscal Year 2015/16 and scheduling a public hearing on the budget for May 4, 2015. (Penny Hill, William Twietmeyer)
- b. Consideration of the possible purchase of real property in connection with the Corridors Master Plan for the Eighth Street Corridor. (Possible closed session) (Penny Hill, Jean Derenzy). (5 affirmative votes required to enter into closed session)

#### **5. Appointments**

- a. Consideration of approving the appointment of a representative from the Parks and Recreation Commission, Planning Commission and Downtown Development Authority Board of Trustees, as recommended by the respective bodies and appointing a City Commission representative to serve on the Arts Commission. (Penny Hill, Katie Stroven)
- b. Consideration of appointment of a Planning Commission representative to the Grand Traverse Commons Joint Planning Commission. (Penny Hill, Katie Stroven)
- c. Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointment to the City of Traverse City and Charter Township of Garfield Recreational Authority. (Penny Hill, Katie Stroven)

#### **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.

- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Minutes of the City Planning Commission meetings of March 3 and March 17, 2015.
  - 3. Minutes of the Planning Commission meetings of March 3 and March 17, 2015.
- e. Reports and correspondence from non-City officials.
  - 1. Fractile Emergency Response Report from North Flight for March 2015.

## **7. Public Comment**

- a. Reserved.
  - None.
- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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